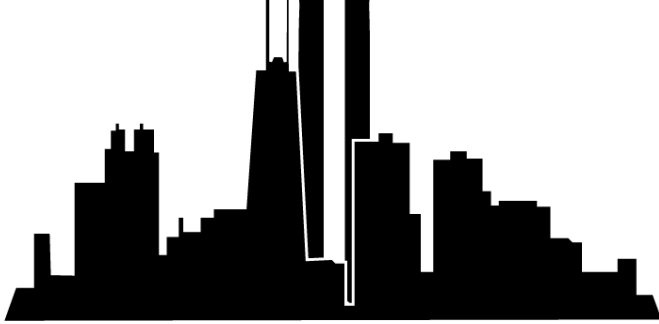




St. Andrew
LEARNING CENTER

TO KNOW • TO GROW • TO SHOW



St. Andrew LUTHERAN SCHOOL

Our Learning Center is privately owned and operated by St. Andrew Lutheran Church and is part of the total state recognized educational program at St. Andrew Lutheran School.

Our Learning Center provides valuable learning experiences for prekindergarten and Kindergarten children. The goal of our program is to nurture and train God's lambs to be well-rounded, well-adjusted followers of our Savior.

In addition to guiding your child in his mental, physical, social and emotional development, our Learning Center gives him early Christian training. As our Lord and Savior stands with open arms and says, "Let the little children come to me, and do not hinder them," so we at St. Andrew welcome your child.

Revised 2011
3659 S. Honore Street
Chicago, IL 60609
773.376.5370

Objectives for St. Andrew Learning Center

1. A child who has a strong faith in Jesus Christ that is reflected in his image and his behavior to others using the fruits of the spirit (patience, kindness, gentleness, self control, etc.)
2. A child who has a positive self concept and a strong interest in learning.
3. A child who uses language to communicate with others and is beginning to understand the concepts of written language.
4. A child who has curiosity about the sciences, understanding the complexity of God's creation and recognizing the importance of our need for conservation of our natural resources.
5. A child who realizes the need for community and his relationship as an important member of his home, school and church family.
6. A child who enjoys creative expression through the arts, music and movement.

Accomplished Through...

Language Experiences...Stories, poems, real life experiences, field trips, cooking, writing, films.

Creative Awareness....Painting, singing, drawing, building, role playing, rhythms, body movement, puppets, block building.

Math Readiness...Counting, matching, classifying, relationships.

Physical Education...Hopping, running, climbing, parachute activities, games, outdoor play.

Social Sciences...Consideration for others, use of senses, community helpers and visitors, group games, pets, plant life, nature exploration.

Christian Awareness...Bible stories, songs, and prayer. Once a week we will have a chapel time led by Pastor Semenske. Parents are certainly welcome to join us.

Enrollment Policy

All children beginning our Learning Center should have reached their third birthday by September 1 and be toilet trained. All enrolling students must have a physical and dental examination completed before school starts and return the proper forms to school.

Enrollment will be on a first-come, first-served basis. Current school families and members of St. Andrew Lutheran Church will have an opportunity to enroll prior to our March Open House.

St. Andrew Lutheran School admits students of any race, color, national and ethnic origin to our program provided that our Learning Center can meet the needs of that child.

Tuition

For tuition payment and policies please see insert which is respective to your child's age. Information is also available in the school office.

Discipline Policy

St. Andrew is committed to providing a quality school experience for your child in a warm and loving atmosphere.

Positive behavior will be reinforced throughout the day. Patience, understanding, and God's Word are the three key elements in our discipline approach. If a problem occurs, a child may be asked to move to another activity or sit in a quiet area for a limited amount of time. If your child is asked to sit out, you will be contacted by your child's teacher.

Field Trips

Our Learning Center will take field trips throughout the year. When transportation is needed, a bus will be rented or parents will be asked to accompany us. A note will be sent home prior to each trip to obtain permission for your child and to keep you informed.

Volunteers

St. Andrew would like to use your talents to make our program better. Volunteers will be needed for accompaniment on field trips, helping with parties, special interests to be shared, cooking, etc. Sign up sheets will be sent home.

School Cancellations

When inclement weather requires the closing of our school, announcements will be made over the following stations:

TV: CBS 2 NBC 5
 ABC 7 WGN 9
 FOX 32 CLTV NEWS

RADIO: WBBM 780 AM
 WGN 720 AM

WEBSITE: www.EmergencyClosings.com

In addition, your child's teacher will call to let you know. If no cancellations have been announced concerning our school over the stations listed and you have not heard from your child's teacher, you can safely assume that classes for that day will be in session. As a general rule: If the Chicago Public Schools are closed due to inclement weather, St. Andrew will also be closed.

Delivering and Picking Up Children

Our school day begins at 8:30 a.m. To help both children and teachers develop a routine, your child must be in school no later than 8:30 a.m. In the event that you are late or running late, please do call and let the teacher know.

When picking up children:

- Drive with care --- children move quickly.
 - Please come **inside** to drop off and pick up your child.
 - Parents/guardians must sign children in and out every day.
 - If anyone but you, the parent or someone noted on your release form will be picking up your child, **we must know**.
- The person picking up your child must have proper photo identification.

Before and After School Care

St. Andrew offers before and after school care from 7:00-8:30 a.m. and 3:00-6:00 p.m. for those parents who work. After care ends at 6:00 p.m.. After 6:00 p.m., \$1.00 per minute will be charged to any parents who are late picking up their children. This additional fee must be paid promptly. Please make every effort to be on time.

Refreshments

During the first week of school, we ask you to send two boxes of crackers or other storable snack food. We will use these and when our cupboards become bare, we will ask you send additional snacks.

If you wish to bring a special birthday treat, please contact your child's teacher. A special treat may be brought for this special day.

If you are scheduling a birthday party, we ask you not to pick up children from school unless you are including all the children. Little ones feelings are easily hurt.

Clothing

Please send your child in play clothes. We do messy things, spend time on the floor and time outside. Comfortable, washable play clothes are the best. Your child will need a change of clothes (a shirt, pants, socks, underwear, and shoes) to keep at school in case of spills, etc. Please keep in mind the weather is always changing, so please pack light, spring clothes as well as heavy, winter clothes. Also, please make sure all your child's clothes are labeled with your child's name. We will be going outside for play throughout the year, so dress your child accordingly. For safety, your child must wear well-fitting gym shoes

at all times. Please mark all loose clothing, such as hats, mittens, coats and sweaters with your child's name.

Health

Please notify the school if your child will not be attending on a particular day. This will help us to be aware of illnesses and events that may influence your child's behavior. In the case of communicable disease we can then notify the other parents. Sick children should be kept home to prevent spreading germs to their classmates. Young children who have not built an immunity are very susceptible to sickness and disease.

It is requested **not** to send your child to school if he/she has:

- a. a fever of 100 degrees or more (when your child has a fever, you must keep him/her home for 24 hours after his/her temperature has returned to normal). We will not allow a child into school until he/she has been well for at least 24 hours due to the spreading of the illness easily among young ones and/or a relapse that the ill child may get if sent back to school too soon.
- b. vomited in the last 24 hours (often those that come back too soon after vomiting, often vomit again at school, thus spreading more germs).
- c. had abnormally loose stools within the last 24 hours.
- d. an undiagnosed rash.
- e. profuse nasal discharge or heavy coughing (it becomes a major nuisance to the child trying to concentrate on learning and others).
- f. lice, ringworm, or scabies that is untreated and contagious. (medication must be in effect at least 24 hours before the child returns to school.)
- g. contagious pink eye or puss draining from eye(s) until medicine has been used for at least 24 hours.
- h. an infection such as strep throat, and has not completed 24 hours of medication.
- i. any other symptom or illness that compromises the health and safety of the other children present or that require more care than the staff can provide.

Children with an undiagnosed rash, lice, profuse nasal discharge, heavy coughing, vomiting, or diarrhea will not be allowed to stay at school. Children who are sent to school when they are not well usually are listless, cranky and uncomfortable. We want your child to have positive school experiences.

Parents and School

We believe you, the parent, are the most important person in your child's life. We want to work with you for the best possible experience for your child.

To help develop the communication between home and school, a daily report will be sent home with your child. (This report is for children staying for full days.) It will give parents an idea of their child's disposition, appetite, and rest habits. It can also be helpful for talking to your little one about learning activities he/she did that day.

Please also check weekly classroom notes and monthly school notes for special events and ways to reinforce what your child is learning in school.

Parent Conferences

We are always happy to talk with you about your child's experiences. Please feel free to set up a conference when you see a need. It helps us if a conference is scheduled. There will also be two conferences scheduled each school year with a written assessment listing benchmarks and goals to be discussed at the conference.

2011-2012 Learning Center School Calendar

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| Registration/Book Day | August 6 |
| Last Day of Summer Camp | August 12 |
| Welcome Back to School Night | August 18 |
| First Day of School | August 24 |
| Labor Day (no school) | September 5 |
| Teachers Conference (no school) | September 19 |
| Picture Day | September 23 |
| Columbus Day (no school) | October 10 |
| Parent/Teacher Consultations | October 24-26 |
| Teachers Conference (no school) | October 27-28 |
| Facilities used for Elections (no school) | November 8 |
| Forensics Competition (Dismissed at 11:45 a.m.) | November 11 |
| Thanksgiving Break (no school) | November 24-25 |
| Christmas Break (no school) | December 22-January 3 |
| Martin Luther King Day (no school) | January 16 |
| Parent/Teacher Consultations | February 21-23 |
| Teachers Conference (no school) | February 24 |
| Good Friday (Dismissed at 11:45 a.m.) | April 6 |
| Easter Break (no school) | April 9-13 |
| Last Day of School (Dismissed at 11:45 a.m.) | May 25 |